# **CORPORATE GOVERNANCE REPORT 2010**

Indutrade applies the Swedish Code of Corporate Governance (the Code) since 1 July 2006. The Code is a component of self-regulation in Swedish industry and is based on the "comply or explain" principle. This means that companies that adhere to the Code can depart from individual rules, provided that they give an explanation for each departure. Indutrade has no departures to report for the 2010 financial year.

The Corporate Governance Report has been audited by the Company's auditors.

# Delegation of responsibilities

Responsibility for management and control of the Group is delegated among the shareholders (via general meetings), the Board, its elected committees and the CEO in accordance with the Swedish Companies Act, other laws and regulations, applicable rules for listed companies, the Company's Articles of Association and the Board's internal governance documents.

# Share capital and shareholders

The share capital amounts to SEK 40 million, divided among 40,000,000 shares with a share quota value of SEK 1. All shares have equal voting power.

Indutrade, which was previously a wholly owned subsidiary of AB Industrivärden, was listed on the Stockholm Stock Exchange on 5 October 2005. At year-end 2010 Indutrade had 5,388 shareholders (5,369), and the ten largest shareholders controlled 76% of the share capital. Swedish legal entities, including institutions such as insurance companies and mutual funds, held 84% of the share capital and votes at year-end. Foreign investors held 9% of the share capital and votes.

At year-end, three shareholders each controlled 10% or more of the share capital and votes:

- AB Industrivärden 36.8%
- L E Lundbergföretagen AB 13.8%
- AFA Insurance 11.8%

According to Ch. 6 § 2a of the Swedish Companies Act, listed companies are to provide disclosures about certain conditions that could affect opportunities to take over the company through a public takeover offer for shares in the company. No such conditions exist in Indutrade AB.

# Articles of Association

Indutrade is a public company whose business is to "on its own or through subsidiaries, pursue trade in connection with the import and export of machines, raw materials and finished and semi-manufactured products as well as industrial necessities, including production, preferably within the plastics, mechanical and chemical industries, and activities compatible therewith."

The Board shall consist of a minimum of three and a maximum of eight elected directors, who are elected each year at the Annual General Meeting.

Notice of the Annual General Meeting and notice of an extraordinary general meeting concerning an amendment to the Articles of Association shall be issued not earlier than six weeks and not later than four weeks before the meeting. Notice of other extraordinary general meeting shall be issued not earlier that six and not later than two weeks before the meeting. Notice shall be made through advertisements in the Official Swedish Gazette (Post- och Inrikes Tidningar) and in Dagens Nyheter. In votes at general meetings of shareholders, there is no limitation on the number of votes for represented shares.

# **General shareholders' meetings**

General shareholders' meetings are Indutrade's highest governing body. At the Annual General Meeting (AGM), which is held within six months after the end of each financial year, the income statement and balance sheet are adopted, the dividend is set, the Board and auditors (where applicable) are elected, their fees are determined, other items of legally ordained business are conducted, and decisions are made on proposals submitted by the Board and shareholders.

All shareholders who are registered in the shareholder register on a specified record date and who have notified the Company in due time of their intention to participate at the general meeting are entitled to attend the meeting and vote for the total number of shares they have. Shareholders can be represented by proxy. More information about the 2011 Annual General Meeting is provided on page 66 of the 2010 Annual Report and on the Company's website.

The notice of the Annual General Meeting scheduled for 27 April 2011 is expected to be published in the Official Swedish Gazette and Dagens Nyheter, and on Indutrade's website on 23 March 2011. The notice will provide a detailed proposed agenda including proposals for the dividend, the election of directors, directors' fees (broken down by the Chairman and other directors), proposals for the election of auditors and auditors' fees, and proposed guidelines on compensation of the Company's senior executives.

# 2010 Annual General Meeting

At the Annual General Meeting on 24 May 2010, shareholders representing 73.9% of the shares and votes were in attendance. Attorney Klaes Edhall was appointed to serve as AGM chairman.

At the AGM, the annual report and audit report were presented. In connection with this, Chairman of the Board Bengt Kjell provided information on the work of the Board and reported on the guidelines for compensation of the executive management and on the work of the Audit and Remuneration Committees. In addition, CEO Johnny Alvarsson gave an address on Indutrade's operations in 2009. The auditors reported on their audit work and presented parts of their audit report for 2009.

The 2010 AGM made the following resolutions:

- to set the dividend at SEK 4.30 per share;
- to elect as directors Michael Bertorp, Eva Färnstrand, Bengt Kjell, Ulf Lundahl and Johnny Alvarsson, and to elect as a new director Mats Olsson;

- to re-elect Bengt Kjell as Chairman of the Board;
- that the Nomination Committee shall consist of representatives of four of the largest shareholders in terms of votes as well as the Chairman of the Board until the composition of the next year's nomination committee has been publicly announced;
- that the Nomination Committee's composition shall be based on ownership data as per 31 August 2010 and shall be publicly announced not later than six months prior to the Annual General Meeting;
- that Indutrade shall apply compensation levels for senior executives which
  mainly shall consist normally of a fixed and variable portion, shall be in line
  with the going rate in the market, and shall be commensurate with the
  executives' level of expertise, responsibility and performance; the nonmonetary benefits and pension benefits for members of the executive
  management shall correspond to what is considered to be reasonable in
  relation to common practice in the markets in which the respective
  executives work; and
- to authorise the Board to decide on the new issue of a maximum of 4,000,000 shares in the Company with stipulations on issues in kind or setoff.

#### Members of the Board of Directors

Indutrade's board of directors, which is elected by the Annual General Meeting, consists of six members including the CEO. Prior to the 2010 AGM Gerald Engström and Owe Andersson had declined re-election. The other directors elected by the 2009 AGM were re-elected at the 2010 AGM. In addition, Mats Olsson was elected as a new director.

The Chairman of the Board, Bengt Kjell, is a former Executive Vice President of Industrivärden and is currently CEO of AB Handel och Industri. Eva Färnstrand is a former Site Manager at Södra Cell Mönsterås. Michael Bertorp is a former Executive Vice President of Svenska Cellulosa Aktiebolaget. Ulf Lundahl is an Executive Vice President of L E Lundbergföretagen. Mats Olsson is Chairman of Know IT and has been active in Investment AB D Carnegie, among other companies. Johnny Alvarsson is President and CEO of Indutrade.

A presentation of the current assignments of the members of the Board can be found on page 27 of the Annual Report.

The Company's CFO serves as company secretary. Other executives participate at board meetings to present reports when necessary.

All of the directors, except for Johnny Alvarsson, are independent in relation to Indutrade. Johnny Alvarsson, Eva Färnstrand, Michael Bertorp, Mats Olsson and Bengt Kjell are independent in relation to Indutrade's major shareholders. The Board thereby meets the requirement that at least two of the directors who are independent in relation to the Company shall also be independent in relation to the major shareholders. Only one director, Johnny Alvarsson, has an operational role in the Company.

## The work of the Board of Directors

Each year, the Board adopts a written work plan that governs the Board's work and its internal delegation of duties including the committees, decision-making procedures within the Board, meeting procedure and duties of the Chairman. The Board has also issued instructions for the CEO and instructions on financial reporting to the Board. In addition, the Board has adopted a number of policies, including a finance policy and an investment policy.

The Board is responsible for the Company's organisation and for the administration of its affairs. This entails ensuring that the organisation is suited for its purpose and designed in such a way so as to ensure satisfactory control of its bookkeeping, treasury management and financial conditions in general. In addition, the Board is responsible for ensuring that the Company has satisfactory internal control and continuously evaluates the extent to which the Company's system for internal control works. The Board is also responsible for developing and following up the Company's strategies by drawing up plans and setting objectives. The Board oversees and evaluates the CEO's and operative management's work on a continuous basis. This particular matter is addressed yearly without any members of the executive management present.

In accordance with the adopted work plan, the Board holds seven regular meetings each year, including the statutory meeting after the Annual General Meeting, and on any other occasions when the situation demands. In 2010 the Board held a total of twelve meetings including the statutory meeting.

The Board conducted its work in 2010 in accordance with the work plan. Matters requiring special attention by the Board during the year pertained to strategy, finance and acquisitions. All Board decisions were unanimous.

# ATTENDANCE AT BOARD AND COMMITTEE MEETINGS IN 2010

Board member	Year elected	Board meetings	Remuneration Committee	Audit Committee	Independent in relation to Company	Independent in relation to major shareholders
Johnny Alvarsson	2004	11			No	Yes
Michael Bertorp	2003	12		3	Yes	Yes
Eva Färnstrand	1998	12		3	Yes	Yes
Bengt Kjell (styrelsens ordförande	2002	12	3	3	Yes	Yes
Ulf Lundahl	2006	12	3	3	Yes	No
Mats Olsson	2010	7		2	Yes	Yes

## The Chairman's role

The Chairman organises and leads the work of the Board to ensure that it is carried out in compliance with the Swedish Companies Act, other laws and regulations, applicable rules for listed companies (including the Code), and the Board's internal governance documents. The Chairman monitors business activities through regular contact with the CEO and ensures that the other directors are provided with adequate information and decision-making documentation. The Chairman is also responsible for making sure that an annual evaluation is conducted of the Board's and the CEO's work and that the results of this evaluation are presented to the Nomination Committee. The Chairman represents the Company on ownership matters.

## Remuneration Committee

The Board has appointed a remuneration committee consisting of the Chairman (Bengt Kjell) and one other director, Ulf Lundahl. The Remuneration Committee draws up "the Board's proposed guidelines for compensation and other terms of employment for senior executives". This proposal is discussed by the Board and submitted to the AGM for approval.

The Board's Remuneration Committee deals with and conducts drafting work on remuneration matters regarding members of the executive management, for decision by the Board. The Remuneration Committee thus prepares and draws up proposals for decision regarding the terms of employment for the CEO. The CEO consults with the Remuneration Committee regarding the terms of employment for other members of the executive management.

The Remuneration Committee met on three occasions during the year.

#### **Audit Committee**

The Board has appointed an audit committee, consisting of the entire board excluding the CEO. Michael Bertorp served as Audit Committee chair.

The Audit Committee has an oversight role with respect to the Company's risk management, governance and control, and financial reporting. The committee maintains regular contact with the Company's auditor to ensure that the Company's internal and external accounting satisfies the requirements made on market-listed companies and to discuss the scope and focus of auditing work. The Audit Committee evaluates completed audit activities and informs the Company's nomination committee about the results of its evaluation and assists the Nomination Committee on drawing up recommendations for auditors and fees for their auditing work. The Audit Committee held three meetings in 2010, at which all members were present.

On two occasions in 2010 the committee performed reviews and received reports from the Company's external auditors, of which on one occasion this was done without anyone present from the executive management. The auditors' reports did not give rise to any special action by the Audit Committee.

#### Directors' fees

Fees are payable to the Chairman of the Board and directors in accordance with a resolution by the AGM. The Chairman receives a fee of SEK 400,000, and the other directors receive a fee of SEK 200,000 each. However, no fee is payable to directors who are employed by a company within the Indutrade Group. The Audit Committee chair is paid a fee of SEK 25,000, while no special fee is payable for other committee work. Total fees payable pursuant to the AGM resolution amount to SEK 1,225,000.

### **Nomination Committee**

On 24 May 2010 the AGM resolved that the Nomination Committee shall consist of representatives of four of the largest shareholders in terms of votes as well as the Chairman of the Board, who shall also call the first meeting of the Nomination Committee. The member representing the largest shareholder shall be appointed as committee chair. The composition of the Nomination Committee ahead of the 2011 Annual General Meeting was to be based on ownership data as per 31 August 2010 and was to be publicly announced not later than six months prior to the Annual General Meeting. The composition of the Nomination Committee ahead of the 2011 AGM was announced on 15 September 2010.

Ahead of the 2011 Annual General Meeting, the Nomination Committee was composed of the following members:

- Carl-Olof By, Industrivärden (committee chair)
- Claes Boustedt, L E Lundbergföretagen
- Håkan Sandberg, Handelsbanken Pension Foundation and Handelsbanken Pension Fund
- Lars Öhrstedt, AFA Insurance
- Bengt Kjell, Chairman of the Board, Indutrade.

The Nomination Committee held four meetings during the year, at which an evaluation of the Board's work during the past year was presented and the Board's composition was discussed.

The Nomination Committee is tasked with drawing up proposals to be presented to the AGM for resolutions regarding a person to serve as AGM chairman, the Chairman of the Board and other directors, directors' fees, auditors' fees and, where applicable, election of auditor, and the principles for the appointment of the new Nomination Committee.

Based on the results of the Board's evaluation and the current directors' availability for re-election – among other things – the Nomination Committee makes an assessment of whether the sitting board currently meets the requirements that will be made for the Board in view of the Company's situation and future orientation, or if the composition of expertise and experience needs to be changed.

Ahead of the 2011 AGM, the Nomination Committee has proposed the reelection of directors Bengt Kjell, Ulf Lundahl, Eva Färnstrand, Michael Bertorp, Mats Olsson and Johnny Alvarsson. Martin Lindqvist (born 1962), CEO of SSAB, has been nominated for new election. Bengt Kjell has been nominated for reelection as Chairman of the Board. The Nomination Committee's proposal entails that the Board will be increased by one member, and during the coming mandate period it will consist of seven members. A more detailed presentation of the members of the Board is provided on page 27 of the Annual Report.

# Operating activities

The CEO is responsible for the administration of Indutrade's day-to-day affairs, which are managed by the Company's executive management team. The CEO's decision-making authority regarding investments and financing matters is governed by rules set by the Board.

### President and CEO

Indutrade's President and CEO, Johnny Alvarsson, has been employed by Indutrade since 2004. He was CEO of Elektronikgruppen from 2001 to 2004, CEO of Zeteco AB from 1988 to 2000, and held various management positions at Ericsson from 1975 to 1987. Johnny Alvarsson owns 25,000 shares of Indutrade stock and 50,000 stock options issued by Industrivärden.

### **Auditors**

At the 2010 Annual General Meeting, the chartered accounting firm PricewaterhouseCoopers AB ("PwC") was appointed as auditor for a term extending through the 2014 Annual General Meeting.

The auditors maintain regular contact with the Chairman of the Board, the Audit Committee and the executive management.

Lennart Danielsson, Authorised Public Accountant, is chief auditor.

In 2010, PwC had a total of 95 audit assignments for companies listed on Nasdaq OMX Stockholm, of which one was conducted in co-operation with another accounting firm, and 11 auditing assignments for companies listed on NGM Equity. Auditors' fees are reported in Note 13 on page 52 of the Annual Report.

## Quarterly review by the auditors

In 2010, Indutrade's nine-month interim report was reviewed by the external auditors.

# Internal control of financial reporting

In accordance with the Swedish Companies Act and the Swedish Code of Corporate Governance, the Board is responsible for internal control. This report has been prepared in accordance with the Code and describes how the internal control of the financial reporting is organised.

#### Control environment

Effective board work is the foundation of good internal control. The Board's work plan and the instructions for the CEO and the Board's committees ensure a clear delegation of roles and responsibilities to the benefit of effective management of risks in the Company's operations.

In addition, the Board has adopted a number of fundamental guidelines and policies designed to create the conditions for a good control environment. These include policies for social responsibility and environmental work, economic and financial reporting, finance and investment, among others. These policies are followed up and revised as needed.

The executive management continuously draws up instructions on the Group's financial reporting which, together with the policies adopted by the Board, are included in the Group's financial manual.

The Group has a joint reporting system that serves as the base for the Group's monthly reporting, consolidation work and earnings follow-up.

## Risk assessment

The Company has implemented a structured process for assessing risks that could affect financial reporting. This is an annually recurring process and is evaluated by the Audit Committee and the Board.

Through this risk assessment it has been ascertained that the Group's structure, consisting of a multitude of standalone companies of varying size that are independent from each other in various sectors and geographic markets, entails a considerable spread of risk. The risk assessment also covered the Group's income statement and balance sheet items to identify areas in which the aggregate risk for error and the effects of these would be greatest. The areas identified consisted primarily of revenue recognition, trade accounts receivable and inventories.

In addition, continuous risk assessment is conducted in connection with strategic planning, budgeting, forecasts and acquisition activities, aimed at identifying events in the market or operations that could give rise to changes in e.g., revenue streams and valuations of assets or liabilities.

### Control activities

The Group's companies are organised in four business areas. In addition to a business area president, the respective business area management teams include a controller. The controller plays a central role in analysing and following up the business area's financial reporting and in ensuring compliance by the companies in the business area with Group policies that have an impact on the financial reporting. The Parent Company has additional functions for continuous analysis and follow-up of financial reporting by the Group, the business areas and subsidiaries. The Parent Company's finance department also initiates work on the annual self-assessment routine regarding the internal control of financial reporting. This is a process that involves several parts.

In this evaluation, the Group's companies have been grouped into three categories, based on the nature and scope of the respective companies' businesses. For each group of companies, a questionnaire for evaluation of internal control has been prepared based on the performed risk analysis. A minimum acceptable level of internal control has been determined for each respective group, which served as the baseline for the evaluation.

All companies owned by Indutrade at the start of 2010 were required to respond to the evaluation questionnaire. The responses were compiled and evaluated per group of companies and for the Group as a whole. As a complement to this work, the auditors conducted a validation of the respective companies' completed questionnaires. Both the evaluation performed by the Company and the result of the auditors' validation have been reported and discussed with the Audit Committee and the Board of Directors. The overall assessment of the evaluation of the internal control of the Group's financial reporting will serve as documentation for the subsequent years' self assessment and work on further strengthening internal control.

#### Information and communication

The Company's key governing documents, consisting of policies, guidelines and manuals – to the extent that these pertain to financial reporting – are updated on a regular basis and communicated via different channels to the companies within the Group. Systems and routines have been created to provide management with necessary reports on the business results in relation to set targets.

#### Follow-up

The Board conducts a monthly evaluation of business development, earnings, position and cash flow based on a report packet containing comments on outcomes, forecasts and certain key factors.

The Audit Committee has an oversight role regarding the Company's financial reporting, risk management, and governance and control. In addition, the Audit Committee maintains regular contact with the Company's auditors to ensure that the Company's internal and external reporting satisfies requirements made on market-listed companies and to follow up any observations that emerge from the audit.

### Internal audit

The Company has a simple operative structure consisting primarily of small and medium-sized standalone businesses that are independent of each other, with varying conditions for internal control. Compliance with governance and internal control systems that have been drawn up by the Company is checked by the controllers on a regular basis at the business area and Parent Company level. In addition, the controllers perform continuing analyses of the companies' reporting and financial outcomes to verify their performance. Added to this is the routine for annual self assessment of internal control of the financial reporting. In view of the above, the Board has opted to not have any special internal audit function.